

**Londonderry Township Board of Supervisors
Meeting Minutes**

May 5, 2014
7:00pm

The Londonderry Township Board of Supervisors held their regularly scheduled meeting and a Public Hearing on Monday, May 5, 2014 at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Anna Dale, Chairman
Mike Geyer, Vice-Chairman
Ronald Kopp, Member
Bart Shellenhamer, Member
Mel Hershey, Member
Steve Letavic, Township Manager
Jeff Burkhart, Codes/Zoning Officer
Beth Graham, Office Manager
Myron Stoner, Finance Director
Mike Johnson, Golf Course Manager
Andrew Kenworthy, Engineer
Jim Diamond, Solicitor (for Mark Stewart)

Salute the Flag

REGULAR MEETING

Mrs. Dale welcomed Mel Hershey as the newly appointed Supervisor on the board.

Citizens Input - None

Approval of Minutes – April 7, 2014

Mr. Shellenhamer motioned to approve the April 7, 2014 minutes as presented, Mr. Kopp seconded. Motion approved.

Approval of Special Meeting Minutes – April 23, 2014

A Special Meeting was held to interview candidates for the appointment to the Board of Supervisors.

Mr. Kopp motioned to approve the April 23, 2014 minutes as presented, Mr. Shellenhamer seconded. Motion approved.

Manager's Report – Steve Letavic

PA American Water Check Presentation – Joe Woodward

Joe Woodward, PA American Water, presented a check in the amount of \$7,500.00 for the purchase of 600 trees to be planted on the vacant lots along Swatara Creek Road where flood damaged homes once stood.

Tree Planting – June 14, 2014

Mr. Letavic announced that volunteers are needed to plant 600 trees on the vacant lots along Swatara Creek Road on June 14, 2014 at 9am.

Dauphin County Conservation District Presentation – Gil Hershel

Mr. Hershel provided a presentation on the benefits of rain gardens in commercial and residential settings.

5-Year Budget Plan Update

Mr. Letavic reported that Myron Stoner continues to work with Department Heads and expects to have a draft to the board by the end of May. The draft will also be presented to our CPA firm for their review.

Final Payment for SDL Construction

Mr. Letavic requested approval for final payment in the amount of \$24,476.15 to SDL Construction for the demolition of the Sage home on Swatara Creek Road.

Mr. Shellenhamer motioned to approve the final payment to SDL Construction, Mr. Geyer seconded. Motion approved.

Summer Environmental Interns/Cooperative Education Program

Three Environmental interns have been hired for the summer to perform requirements associated with the MS4Program which consists of Community Outreach, Educational Components, Environmental & Watershed Mapping. They will also perform hands-on tasks such as caring for our riparian buffers, installing more buffers and securing buffers with township property owners and work closely with our township consultants, The Chesapeake Bay Foundation and Penn State-Harrisburg.

Rain Garden & Native Meadow Workshop

There will be a workshop on May 17th at 9am at the Municipal Building that is free to the public. Registration is required.

Department Reports

Treasurer's Report – Myron Stoner

Mr. Stoner requested approval of payment for the following expenditures:

General Fund	\$100,056.91
Golf Course Fund	\$61,354.07
HMPG	\$0
Liquid Fuels	\$281.10
Escrow	\$414.99
Fire Company	\$0
ICC	\$0

Mr. Geyer motioned to approve payment of the bills, Mr. Kopp seconded. Motion approved.

Code/Zoning Report – Jeff Burkhart

With the weather getting nice the property maintenance issues are starting.

OLSDS Update

The letters for the first round of recipients will be ready to mail within the next few weeks.

Rutter's Update

The walls are going up, no opening date as of yet. Final PaDOT permit should be in hand next week.

Mr. Kenworthy noted that American Water, Rutter's and his office continue to communicate in regards to the water line and progress is being made.

Love's Travel Stop

Excavation has begun at the site, moving dirt, erosion control, etc. Expecting to be open around November 2014.

Municipal Office – Beth Graham

Mrs. Graham reported on the status of the spring newsletter, Safe Drinking Water DEP Inspection, Stars & Stripes Salute and the Sunset Stretch 5k.

Public Works – Steve Letavic

Matt Naples submitted a report informing the board of the work they completed in April and the work scheduled for May.

Golf Course Manager – Mike Johnson

Mr. Johnson reported that the Thursday Night Live Music started on May 1st with Jeffrey J. Walker. There were approximately 85 people in attendance and a lot of great comments on the deck expansion and the sound system.

Engineer's Report – Andrew Kenworthy

Mr. Kenworthy noted that through various discussion this evening everything on his report has been covered and he has nothing additional.

Solicitor's Report – Jim Diamond for Mark Stewart

The Dauphin County Infrastructure Bank Loan closing is scheduled for May 15th.

EMA - No Report

New Business - None

Old Business

230 Diner - Cleanup of garbage in the back of the building is done.

Mr. Kopp motioned to adjourn the meeting at 8:20pm, Mr. Shellenhamer seconded. Motion approved.

The board went into Executive Session following the close of the regular meeting for a personnel matter.

The board came out of Executive Session and Mr. Shellenhamer motioned to re-open the Regular Meeting at 8:26pm, Mr. Kopp seconded. Motion approved.

Mr. Shellenhamer motioned to accept the resignation of Wade Burrell, Mr. Geyer seconded. Motion approved.

Mr. Kopp motioned to adjourn the Regular Meeting at 8:30pm, Mr. Geyer seconded. Motion approved.